

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

Camden County Board of Commissioners Regular Meeting

January 3, 2012

6:00 P.M. - Closed Session

7:00 P.M. - Regular Meeting

Historic Courtroom, Courthouse Complex

Camden, North Carolina

6:00 P.M. **Call to Order** - Chairman Sandra Duckwall

Closed Session

Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney

7:00 P.M. **Welcome**

Invocation & Pledge of Allegiance – Randy Krainiak

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda** (For discussion and possible action)

ITEM 3 **Presentations**

A. Donna Stewart- New Camden County Brochure (Pg 1)

B. Clarion- Comprehensive Plan Update (Pg 2-3)

ITEM 4. **New Business** (For discussion and possible action)

A. Anonymous Complaint Policy for Code Enforcement Office (Pg 4-7)

B. Healthy Workplace Policy (PG 8-14)

C. Electronic Imaging Policy (Pg 15-18)

D. New County Facility Office Assignments (Pg 19-23)

E. Electronic Board Packets (Pg 24-28)

F. Monthly Tax Report (Pg 29-34)

G. NC Housing Finance Agency SFR 2012 (Pg 35-53)

H. 2011 Community Development Block Grant Programs (Pg 54-55)

I. Harrell Medical Transport Franchise Agreement (5 years) (Pg 56-67)

ITEM 5. Board Appointments (For discussion and possible action)

- A. ABC Board- Glen Carey, (Pg 66-67)
- B. Aging Advisory Board, and Senior Tar Heel Legislative Delegate- Gwen Wescott (Pg 68-70)
- C. Shiloh/ Courthouse Fire District Commission- George Tarkington, Dewey Berry, William Forehand (Pg 71-72)
- D. South Mills Fire District Commission- Ray Albertson, Mike Whitehurst (Pg 71-74)
- E. Joyce Creek Watershed Advisory Board- Ray Albertson, Cliff Rountree, Craig Carey (Pg 75-76)
- F. Parks & Recreation Advisory Board- Alex Leary, Dan Moore; Appoint Scott Jones as an ex-officio liaison from the Camden County School System (Pg 77-79)
- G. Criminal Justice Partnership Offender Referral Service- Karl Bowden (Pg 80-81)
- H. Coastal Resource Commission- 2 Vacancies; Nominations needed for one (1) Coastal Engineer, and one (1) At- Large (Pg 82-90)

ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes – December 5, 2011 (Pg 91-102)
- B. Budget Amendments – 2011-12-BA018 through 2011-12-BA020 (Pg 103-106)
- C. Tax Collection Report (Pg 107-108)
- D. Tax Refunds, Pickups, & Releases (Pg 109-111)
- E. Tax Authorization to Collect (September 2011 Renewals) (Pg 112-113)
- F. Letter of Support- Larry Johnson (Pg 114-115)
- G. Revision to Article VIII of the CC Personnel Policy (Pg 116-126)
- H. Revision to the CC Economic Developer Job Description (Pg 127-129)
- I. Volunteer Forms (Pg 130-132)

ITEM 7. Commissioner's Report (For discussion and possible action)

ITEM 8. County Manager's Report (For discussion and possible action)

ITEM 9. Information, Reports & Minutes From Other Agencies (Pg 133-140)

- A. Land Transfer Tax Collections
- B. Sales Tax Collections
- C. Central Depository Fund Balance Sheet
- D. Dismal Swamp Welcome Center Monthly Tracking
- E. NCDOT Annual Statement of Secondary Road Construction
- F. Register of Deeds Account Balance Report for November 2011

ITEM 10. Other Matters (For discussion and possible action)

ITEM 11. Adjourn